

Laboratory Personnel Safety Check List

Employee/Student Name _____ Date _____
Print

Department _____ Bldg. _____ Rm. # _____

Principal Investigator _____ Lab Supervisor _____
Print Print

The following procedures have been reviewed with this employee/student.

1. _____ Has the PI or Lab Supervisor discussed the nature of the research being conducted in the laboratory?
2. _____ Has the PI or Lab Supervisor discussed the hazardous components of the research?
 - a. _____ chemical
 - b. _____ biological
 - c. _____ physical-mechanical
 - d. _____ electrical
 - e. _____ thermal
 - f. _____ optical
3. _____ Has the employee/student received instruction on known symptoms associated with exposure to all highly toxic chemicals or infectious agents used in the laboratory?
4. _____ Has the PI or Lab Supervisor discussed the need for the employee/student to inform health care providers of hazardous substances used in the laboratory at each medical visit?
5. _____ Has the PI or Lab Supervisor reviewed the laboratory Chemical Hygiene Plan and all Standard Operating Procedures with the employee/student?
6. _____ Has the PI or Lab Supervisor identified the location of Material Safety Data Sheets to the employee/student and demonstrated methods of access? (e.g., ESSR website, hardcopy, etc.).
7. _____ Has hazard assessment information concerning Personal Protective Equipment required in laboratory been reviewed, and has the supervisor and employee signed off?
8. _____ Does the employee/student need a respirator? If yes, arrange for exposure evaluation, training and fit testing through the Department of Environmental Safety, Sustainability and Risk at x53980.
9. _____ Has the location of the Emergency Response Guide Wall Chart been identified to the employee/student and pertinent procedures reviewed for:
 - a. _____ spills
 - b. _____ fire
 - c. _____ personal injury

