

## Safe For Service Lab Sign-Off

<b>Building/Room:</b>		<b>Lab Type: (check all that apply)</b> <input type="checkbox"/> Radiation Lab <input type="checkbox"/> Laser Lab <input type="checkbox"/> BSL-1 <input type="checkbox"/> BSL-2	
<b>Service Type:</b>	<input type="checkbox"/> HVAC/Fume Hood <input type="checkbox"/> Plumbing/Piped Services <input type="checkbox"/> Area Maintenance <input type="checkbox"/> Electrical <input type="checkbox"/> Area Maintenance <input type="checkbox"/> Other		
<b>Work Area (describe):</b>			
<b>Service Date:</b>			
		<b>Yes</b>	<b>N/A</b>
<b>General Lab Preparation (ALL Labs)-</b> Please verify that the requirements listed below have been satisfied prior to service date.			
<u><b>Service Area Is Ready For Work:</b></u> Laboratory has cleared service area and surrounding areas of hazardous materials, equipment, and other potential obstructions to service providers. Laboratory has cleaned and/or decontaminated all work surfaces in service area.			
<u><b>Arrange For Safe Entry:</b></u> Laboratory has been prepared for safe entry and all information about safe entry procedures and required PPE has been provided to service providers and documented in the <b>Special Instructions/Notes</b> section.			
<u><b>Laboratory Escort Required:</b></u> Indicate <b>Yes</b> if laboratory staff must be present at the time of service.			
<b>Rad Labs:</b> Service area has been surveyed by radiation safety group. ESSR Radiation Safety Sign-Off: _____			
<b>Special Instructions/Notes</b>			
<b>Laboratory Contact</b>			
<b>Laboratory Contact Phone Number</b>			
<b>Signature/Date</b>			

This sheet must be signed and posted on exterior door or near service area.