

## Laboratory SAFE TO CLEAN Checklist

<b>Building/Lab</b>		<b>Lab Type:</b> (check all that apply) <input type="checkbox"/> Radioactive Material <input type="checkbox"/> BSL-2 <input type="checkbox"/> BSL-3	
		<b>Yes</b>	<b>N/A</b>
<b>General Lab Preparation (ALL Labs)</b>			
<b>CLEAR THE FLOOR:</b> Research materials/trash picked up off floor (pipet tips, broken glass). Chemical solvent bottles removed from the floor or in secondary containment. Liquid waste containers closed and stored within secondary containment. Cylinders secured. Electrical plugs secured against getting wet.			
<b>PREPARE THE LAB SURFACES:</b> Laboratory hood sashes shut. Containers on the bench with liquids present are closed or covered. Glassware and apparatus moved from edges of bench (including wastes, water baths and chemical containers).			
<b>BSL-2 and autoclave rooms</b>			
Biological waste in closed hard-walled containers; no bags on the floor			
<b>ALL BSL-3 Labs:</b> Housekeeping Requires Biosafety Officer initials			
<b>Radioactive Material Use Labs</b>			
Contamination survey of floor completed; areas are free of radioactive contamination. Dry solid waste and vial waste removed from floor or placed on trays. Liquid waste closed and in secondary containment.			
<b>ALL Rad Labs:</b> If stripping/waxing services are requested, RSO initials required			
<b>Special Instructions/Notes</b>			
<b>Name</b> [Responsible Person]			
<b>Contact phone or email</b>			
<b>Date</b>			

Tape the completed checklist to the exterior of the lab door or provide to housekeeping staff