Out-of State Fingerprinting

For camp employees getting fingerprinting outside the State of Maryland, both a **Purple** **Card** and **Blue** **Card** must be used in place of the LiveScan Form.  CJIS requires **inked** prints on both the Purple and Blue cards in place of the LiveScan Form. One card is for a State background check and one card is for a Federal background check.  The camp employee must put both cards in an envelope **with** a check for **$32.75** made payable to CJIS and mail the envelope to the address listed on the Purple Card (CJIS, P.O. Box 32708 Pikesville, MD 21282-2708). Do not send the cards or checks to the Office of Risk Management.  Out-of-state inked cards take much longer to process. Fingerprinting should be done at least 4-6 weeks prior to the start date of the camp.

So you don’t get surprised with additional cost and can plan accordingly, even though CJIS requires a check or money order for $32.75 to process the prints, there is also very likely to be an additional fee from the entity doing the fingerprinting. That fee is determined by the fingerprinting entity.